

ANNEX I

UNESCO

PARTICIPATION PROGRAMME 2010-2011

FORM FOR SUBMISSION OF A REQUEST

To reach UNESCO, ERC/RPO/PPF Section – Fax +33 (0)1 45 68 55 34

This form is available on the Internet at the following address:

http://portal.unesco.org/en/ev.php-URL_ID=32042&URL_DO=DO_TOPIC&URL_SECTION=201.html

Request number
(leave blank)

1. Request submitted by (name of country, territory or international NGO):

2. Title of project and place of implementation:

3. Order of priority:

4. Dates of implementation of the project:
Commencement date _____
Termination date _____

Please take account of the fact that the first approvals will not be granted before June 2010.

5. Type of assistance requested:

Type of assistance	Implementation by UNESCO programme sectors, services concerned or field offices	Implementation by the beneficiary Financial contribution (in US \$)
Specialists and consultants – Not including staff costs	<input type="checkbox"/>	
Study grants and fellowships	<input type="checkbox"/>	
Publications, periodicals, documentation, translation, reproduction	<input type="checkbox"/>	
Supplies and equipment (other than vehicles)	<input type="checkbox"/>	
Conferences, meetings, translation &	<input type="checkbox"/>	

To Ministers responsible for relations with UNESCO

interpretation services, participants' travel costs (not including those of UNESCO staff members)		
Seminars and training courses	<input type="checkbox"/>	
Total		Total

6. Contribution from the Member State or INGO in US \$: _____
Please enter the amount so that a full evaluation can be made.

7. (a) Description of the **project**:

(b) Detailed description of **estimated budget**: The budget must be drawn up in US \$
(provide a pro forma invoice for equipment)

(continue on a separate page, if necessary)

8. 35 C/5 activity to which this project relates:

35 C/5 paragraph No.	
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9. Geographical coverage of the project (tick the appropriate box):

National	
Subregional (1)	
Interregional (1)	
Regional (2)	

(1) Project supported by at least two Member States: _____
(attached form in Annex II
to be completed by the Member States)

(2) Regional project supported by at least three Member States: _____
(form in Annex IV)

10. Name of the body responsible for carrying out the project:

11. Beneficiary institution(s): name, address, telephone no., fax no.

12. In the case of financial contributions, please tick the appropriate box:

method of payment

by bank transfer to the National Commission (recommended for reasons of reliability and speed)

account holder: _____

account number: _____

SWIFT code and other bank code: _____

name of the bank in full: _____

name of branch: _____

address of the branch: _____

(In addition, please supply a statement of account information)

currency of payment

US dollars euros other _____

or Exceptionally, via Field Office upon HQ UNESCO approval

13. The applicant accepts the conditions set out in 35 C/Resolution 67 on the Participation Programme, adopted by the General Conference at its 35th session.

Date

Stamp and signature

- of the Secretary-General of the National Commission for UNESCO
- or of the recognized representative of the Government¹
- or of the international non-governmental organization maintaining official relations with UNESCO

¹ In Member States where there is no National Commission.